

Subject: RE: Conference room calendar
From: Henna Sherzai <hsherzai@downtownla.com>
Date: 03/23/2017 09:56 AM
To: Herman Pang <hpang@downtownla.com>, Amy Mendonca <amendonca@ccala.org>

Thank you.

From: Herman Pang
Sent: Thursday, March 23, 2017 9:45 AM
To: Henna Sherzai <hsherzai@downtownla.com>; Amy Mendonca <amendonca@ccala.org>
Subject: RE: Conference room calendar

Henna,

I just increased your permissions to allow adding entries to the calendar.

Herman.

From: Henna Sherzai
Sent: Thursday, March 23, 2017 9:30 AM
To: Amy Mendonca <amendonca@ccala.org>; Herman Pang <hpang@downtownla.com>
Subject: Conference room calendar

Hello,

I can't invite the Master Calendar to reserve a meeting.

Amy- can you see if there is a 2:30-3:00 in there today? If not, please hold for me.
Thanks!